



Philippine Association of Colleges and Universities

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APPLICATION FOR MEMBERSHIP

Membership in the Philippine Association of Colleges and Universities (PACU) is open to **private higher educational institutions** (HEIs) with programs and missions consistent with the purposes of PACU. PACU aims to contribute to nation-building through transformative private higher education in a deregulated environment imbued with a global perspective and anchored on social responsibility and mutual cooperation.

Other membership criteria involving the integrity of the potential member school, the reputation of the higher educational institution, and the willingness of the potential member school to support the programs and projects of PACU must be met. Private HEIs applying for membership to PACU also must meet the following requirements:

1. It must be a college or university of good and reputable standing duly recognized by the government which has graduated at least three (3) batches of college or university degree program holders;
2. It must have a combined enrolment (basic to tertiary) of at least 2,000 students with a tertiary enrolment of at least 1,000 students;
3. It must secure an endorsement from a bona fide PACU member school.

Date: _____

1. Name of College or University _____

2. Address _____

Telephone No: _____ Fax No: _____

E-mail Address: _____

Website: _____

3. Date Established (M/Y) _____

No. of Years in Existence _____

4. Stock, Non-Stock or Foundation _____

5. Capitalization _____ Paid Up Capital _____

6. Fixed Assets (Optional)

- a. School Site: Lot area & floor area
in square meters or hectares: _____
Book value : _____
- b. Buildings: Book value : _____
 - b.1. Type of buildings : _____
(concrete, semi-concrete or wooden)
 - b.2. Total number of classrooms: _____
 - b.3 Typical size of classrooms : _____
 - b.4 Are building owned or rented?: _____
- c. Photographs of the campus

7. Enrollment Data

	Total
a. Pre-elementary	_____
b. Elementary	_____
c. High School	_____
d. Technical Vocational	_____
e. Collegiate degree courses (by course – law, engineering, etc.)	
_____	_____
_____	_____
_____	_____
_____	_____
f. Graduate courses:	
_____	_____
_____	_____
_____	_____
_____	_____

N.B. If additional space is necessary, please use back page hereof.

Grand Total Enrollment _____

8. Data on Teaching Personnel

	<u>Full-Time</u>	<u>Part-Time</u>	<u>Int'l. Faculty</u>
a) Pre-Elementary	_____	_____	_____
b) Elementary	_____	_____	_____
c) High School	_____	_____	_____
d) College	_____	_____	_____
e) Graduate Courses	_____	_____	_____
Totals	_____	_____	_____

Total Number of Teaching Personnel _____

Number of Faculty Members with Earned Master's Degrees _____

Number of Faculty Members with Earned Doctoral Degrees _____

9. Courses Offered

Date of Government Recognition / Permit

- a. _____
- b. _____
- c. _____
- d. _____
- e. _____
- f. _____
- g. _____

N.B. If additional space is necessary, please use back page hereof.

10. List of Institutional or Program Accreditation, Certifications, Recognition Granted by Government and Private Agencies/Bodies

- a. _____
- b. _____
- c. _____
- d. _____
- e. _____
- f. _____
- g. _____

N.B. If additional space is necessary, please use back page hereof.

11. Library Facilities (Optional)

- a. Total Seating Capacity _____
- b. Total Number of Library Books _____
 - b.1. Professional Books _____
 - b.2. Cultural Books _____
 - b.3. Technical Books _____
 - b.4. Others _____
- Total Volumes _____

12. Administrative Officials

<u>Name</u>	<u>Title</u>	<u>Position/Assignment</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

N.B. If additional space is necessary, please use back page hereof.

I hereby certify that the contents of this Application for Membership to the PHILIPPINE ASSOCIATION OF COLLEGES AND UNIVERSITIES (PACU) are true and correct. Once admitted as a member, I pledge to support and defend the Association and to abide by the provisions of its Constitution and By-Laws.

President

Note: An applicant school will be assessed an **Application Fee of P5,000**, and is required to be paid upon submission of the application papers. Once admitted as a member, Annual Membership Dues will be assessed at **P3.10 per student** based on the total enrolment figures at the start of the school year. The initial annual membership dues must be paid before the official oath-taking ceremony as a bona fide member of PACU.

Enclosures: To facilitate the processing of your Institution's application for membership, kindly submit the following documents:

1. A true copy of your Article of Incorporation and By-Laws;
2. Photocopies of permits and recognitions of your school's course and program offerings;
3. A copy of your School's latest catalogue or brochure;
4. A copy of your School Annual and / or School Organ (any issue will do);
5. An updated data on enrolment by level for the first semester of the current school year;
6. Latest prospectus
